

**Board of Trustees** 

Kenneth A. Bearden Carolyn A. Harris Maria L. Lanstra Paula E. Neuman Genevieve L. Simpson

Library Director
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on Monday, March 11, 2024 @ 3:30 p.m.

PRESENT:

Members:

Kenneth Bearden

Carolyn Harris

Paula Neuman

**Genevieve Simpson** 

Library Director:

Laura Gramlich

Administrative Assistant:

Joann Hedger

Excused:

Maria Lanstra

- I. The regular meeting was called to order at 3:30 pm by President Bearden
- II. MINUTES Motion to approve the minutes from the February 12, 2024 regular board meeting moved by Genevieve Simpson, seconded by Carolyn Harris.

  Without exception, roll attached
- III. <u>HEARING OF THE PUBLIC</u> Curtis Hunt, the new Makerspace and Programming Librarian attended to meet the Board members. The Board are excited to welcome him to our staff!
- IV. <u>REPORTS</u> Genevieve Simpson made a motion to accept the Director's & Staff Reports, Carolyn Harris seconded.
  Without exception, roll attached

#### V. UNFINISHED BUSINESS

- **A.** Renovation of the Main Library There will be another renovation committee meeting this month, date to be determined.
- **B.** Director's Evaluation The Board was given a signed copy of the evaluation and discussed some of the comments made in the evaluation with Laura.

## VI. **NEW BUSINESS**

A. FY 2024-25 Salaries Genevieve Simpson made a motion to approve \$77,000.00 as the amount for the Director's salary in FY 24-25; Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: NONE Motion passed

Laura presented the proposed wage increases for staff. She will bring a proposal to the next Board meeting of what she plans for two library assistants in lieu of a wage increase.

Genevieve Simpson made a motion to accept the proposed wages for staff; Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: NONE Motion passed

B. Lawn Maintenance Quote Genevieve Simpson made a motion to approve the lawn maintenance quote from McGregor's Landscaping in the amount of \$4,081.00; Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: NONE Motion passed

C. Meeting Times Genevieve Simpson made a motion to set the time for all future Board meetings at 4:00 p.m.; Carolyn Harris seconded.

Without exception, roll attached.

# VII. BOARD MEMBER CONCERNS None

#### VIII. FINANCIAL REPORTS

Genevieve Simpson made a motion to approve expenditures of \$81,658.19 representing pay roll, checks written and bank debits from February 8, 2024-March 6, 2024. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: none Motion passed

#### IX. **COMMUNICATIONS** None

### X. ADJOURNMENT

Genevieve Simpson made a motion to adjourn the meeting, Carolyn Harris seconded. Meeting adjourned at 4:10 p.m.

Next meeting to take place Monday, April 8, 2024; 4:00 p.m.

Joann Hedger,
For Paula Neuman, Secretary
March 11, 2024