The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, October 13, 2025 @ 4:00 p.m.**

PRESENT:	Members:	Kenneth Bearden
		Carolyn Harris
		Paula Neuman
		Genevieve Simpson
		Natalie Zasadny
	Library Director:	Laura Gramlich
	Administrative Assistant:	Joann Hedger
	Guest:	Daniel Beard

I. **The regular meeting was called to order at 4:00 p.m. by President Neuman**

II. **YEO & YEO AUDIT PRESENTATION**
Daniel Beard presented the audit for FY 2024-25 to the Board. He gave a standard clean opinion and explained methods used for reporting
Carolyn Harris made a motion to approve the presented draft of the audit, Genevieve Simpson seconded.
AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

III. **MINUTES Motion to approve the minutes from the September 8, 2025 regular board meeting moved by Carolyn Harris, seconded by Genevieve Simpson.**
Without exception, roll attached

IV. **HEARING OF THE PUBLIC** No comments were made.

V. **REPORTS Carolyn Harris made a motion to accept the Director's and Staff Reports, seconded by Genevieve Simpson.**
Without exception, roll attached

VI. **UNFINISHED BUSINESS**
A. **Renovation of the Main Library** Laura shared with the Board that Shaw Construction has been great to work with so far. The demolition phase was just completed and construction will be starting soon. She and Paula will be meeting with Shaw and MCD tomorrow to go over what's next.

B. Technology Support Laura presented pricing from TLN for their network support packages. TLN has recommended that we contract for 30 hours to start. **Carolyn Harris made a motion to approve contracting with TLN for 30 hours of network support, Genevieve Simpson seconded**.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none

Motion passed

VII. <u>NEW BUSINESS</u>

A. Health Insurance Renewal/Resolution

Carolyn Harris made a motion to approve renewing the current health insurance plan for full time staff and continuing with the 80/20 split for paying for insurance. Genevieve Simpson seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none

Motion passed

B. Snow Removal Contract

Carolyn Harris made a motion to approve MQC Group's quote of $5,700.00 for snow removal for the upcoming winter season. Genevieve Simpson seconded

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none

Motion passed

VIII. <u>BOARD MEMBER CONCERNS</u> None

IX. <u>FINANCIAL REPORTS</u> Carolyn Harris made a motion to approve expenditures of $117,161.89 representing pay roll, checks written and bank debits from September 4 – October 8, 2025. Genevieve Simpson seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none

Motion passed

X. <u>COMMUNICATIONS</u>

A. MML Ballot-Board of Director's Election

Carolyn Harris made a motion to vote for the two people listed on the ballot. Genevieve Simpson seconded.

Without exception, roll attached.

XI. <u>ADJOURNMENT</u>

Carolyn Harris made a motion to adjourn the meeting, Genevieve Simpson seconded. Meeting adjourned at 4:42 p.m.

Next meeting to take place Monday, November 10, 2025 at 4:00 p.m.

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Joann Hedger,

For Genevieve Simpson, Secretary

October 13, 2025