



Board of Trustees
Kenneth A. Bearden
Carolyn A. Harris
Maria L. Lanstra
Paula E. Neuman
Genevieve L. Simpson
Library Director
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, April 8, 2024 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Paula Neuman
Genevieve Simpson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger
Excused: Maria Lanstra

- I. **The regular meeting was called to order at 4:00 pm by President Bearden**
- II. **MINUTES Motion to approve the minutes from the March 11, 2024 regular board meeting moved by Carolyn Harris, seconded by Paula Neuman.
Without exception, roll attached**
- III. **HEARING OF THE PUBLIC No one present**
- IV. **REPORTS Carolyn Harris made a motion to accept the Director's & Staff Reports, Paula Neuman seconded.
Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
 - A. **Renovation of the Main Library** There will be another renovation committee meeting tomorrow evening. MCD has been asked to present a plan for moving forward with renovations that doesn't take into account the two proposed additions at this time.
 - B. **FY 2024-25 Budget Salaries** Laura proposed 20 hours of extra leave time for Maggie and Eric in lieu of a raise, to be awarded July 1, 2024. **Carolyn Harris made a motion to approve, Paula Neuman seconded.**
AYES: Bearden, Harris, Neuman, Simpson NAYS: NONE Motion passed

VI. NEW BUSINESS

A. **FY 2024-25 Budget** The Board discussed the budget for next fiscal year. Carolyn Harris brought up increasing the amount put into full time employee's retirement accounts by the library. She proposed 9% instead of the 8% the library currently contributes. **Carolyn Harris made a motion to increase the library's contributions to full time employees' 457b accounts to 9% effective July 1, 2024; Paula Neuman seconded.**

AYES: Bearden, Harris, Neuman, Simpson NAYS: NONE Motion passed

B. **Simpson Reappointment** President Bearden inquired if Genevieve Simpson was interested in being reappointed as a Board Trustee and Genevieve replied that she was. **Carolyn Harris made a motion to reappoint Genevieve Simpson to the Board of Trustees through June 30, 2028; Paula Neuman seconded. Without exception, roll attached**

C. **BMDL Policy 3.5- 3D Printer Use**

Laura presented a new policy drawn up by Curtis Hunt for use of our 3D printer.

Carolyn Harris made a motion to approve BMDL Policy 3.5 – 3D Printer Use; Paula Neuman seconded

Without exception, roll attached.

VII. BOARD MEMBER CONCERNS None

VIII. FINANCIAL REPORTS

Carolyn Harris made a motion to approve expenditures of \$69,258.95 representing pay roll, checks written and bank debits from March 7, 2024- April 3, 2024; Paula Neuman seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: none Motion passed

IX. COMMUNICATIONS None

X. ADJOURNMENT

Carolyn Harris made a motion to adjourn the meeting; Paula Neuman seconded. Meeting adjourned at 4:25 p.m.

Next meeting to take place Monday, May 13, 2024; 4:00 p.m.

Joann Hedger,
For Paula Neuman, Secretary
April 8, 2024