

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, October 12, 2026 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Paula Neuman
Genevieve Simpson
Natalie Zasadny
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger
Guest: Daniel Beard

- I. **The regular meeting was called to order at 4:00 p.m. by President Neuman.**
- II. **YEO & YEO – Audit Presentation**
Daniel Beard presented the audit for FY 2025-26 to the Board. He gave a standard clean opinion and explained methods used for reporting. **Kenneth Bearden made a motion to accept the 2025-26 audit as presented. Carolyn Harris seconded.**
AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed
- III. **MINUTES** Motion to approve the minutes from the September 14, 2026 regular board meeting moved by Kenneth Bearden, seconded by Carolyn Harris.
Without exception, roll attached
- IV. **HEARING OF THE PUBLIC** No comments were made.
- V. **REPORTS** Kenneth Bearden made a motion to accept the Director's and staff reports, seconded by Carolyn Harris.
Without exception, roll attached
- VI. **UNFINISHED BUSINESS**
 - A. **Renovation of the Main Library** The renovation project has been completed. The only thing we are waiting on is four shelves from Library Design.
 - B. **Various Building Leaks** The roof leak over the men's restroom has been addressed and Shaw has sent a quote for replacement of the roof above the window in Kelly's office. **Kenneth Bearden made a motion to accept**

the quote from Molnar Roofing in the amount of \$8,195. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

VII. NEW BUSINESS

A. Health Insurance Renewal/Resolution

Kenneth Bearden made a motion to renew the library's health insurance plan switching to the "Alternate 3" plan option starting in December 2026. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

Kenneth Bearden made a motion to continue with the 80/20 split for paying for health insurance for the next year. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

B. Snow Removal Contract

Kenneth Bearden made a motion to accept the quote of \$6,595.00 from McGregor's for snow removal service for the upcoming winter season. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

C. Annual Statistics FY 25-26 Will be used for our state aid report.

D. Closing Early October 24th

Kenneth Bearden made a motion to close at 4 p.m. on Saturday October 24th for the library's annual Trick or Treat Event. Carolyn Harris seconded.
Without exception, roll attached.

E. Opening New CD

Kenneth Bearden made a motion to put \$300,000 into a three month CD. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

VIII. BOARD MEMBER CONCERNS None

IX. FINANCIAL REPORTS Kenneth Bearden made a motion to approve expenditures of \$170,328.21 representing pay roll, checks written and bank debits from September 10- October 7, 2026. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny NAYS: none
Motion passed

X. COMMUNICATIONS

A. MML Ballot – Board of Directors Election

Kenneth Bearden made a motion to vote for the two people on the ballot for MML's Board of Directors Election. Carolyn Harris seconded. Without exception, roll attached.

XI. ADJOURNMENT

Kenneth Bearden made a motion to adjourn the meeting, Carolyn Harris seconded. Meeting adjourned at 4:47p.m.

Next meeting: Monday, November 9, 2026; 4:00 p.m.

Joann Hedger,
For Genevieve Simpson, Secretary
October 12, 2026