



Board of Trustees

Kenneth A. Bearden
Carolyn A. Harris
Maria L. Lanstra
Paula E. Neuman
Janice C. Wilson

Library Director

Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, December 12, 2022 @ 3:30 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Maria Lanstra
Paula Neuman
Janice Wilson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger
Guest: Mike Georges
John Samyn

- I. **The regular meeting was called to order at 3:28 pm by President Lanstra.**
- II. **MINUTES Motion to approve the minutes from the November 14, 2022 regular board meeting moved by Kenneth Bearden, seconded by Janice Wilson. Without exception, roll attached**
- III. **HEARING OF THE PUBLIC There were no members of the public in attendance.**
- IV. **REPORTS**
No questions or comments
Kenneth Bearden made a motion to accept the Director's & Staff Reports, Janice Wilson seconded. Without exception, roll attached
- V. **UNFINISHED BUSINESS**
 - A. **Front Porch Repair & Staff Entrance** The downspouts have been installed and the project is close to being finished. The front porch roof being replaced is the only large item left to be completed.
 - B. **Renovation of the Main Library**
 - C. **Grace Powell Donation** John Samyn attended to talk about different ideas he has for our outdoor space. One suggestion was a pad by the front entrance to display sculptures that are lighted. He also suggested perhaps creating a children's garden in a new area or maybe just expanding an existing garden.

There was also discussion of changing some landscaping in other areas. There will be more discussion on this topic at future board meetings.

D. Use of Back Parking Lot Laura reported to the Board that parking issues seem to be improving after installing signs and having the police issue a few warnings.

VI. NEW BUSINESS

A. Audit Report – Mike Georges

Mike Georges presented the annual audit to the Board. He gave a standard clean opinion and explained methods used for reporting. Yeo & Yeo will be sending Laura bound copies of the audit when it has been finalized.

VII. BOARD MEMBER CONCERNS

None

VIII. FINANCIAL REPORTS

Kenneth Bearden made a motion to approve expenditures of \$74,336.41 representing pay roll, checks written and bank debits from November 10 – December 7, 2022. Janice Wilson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Wilson **NAYS:** none

Motion passed

IX. COMMUNICATIONS

None

X. ADJOURNMENT

Kenneth Bearden made a motion to adjourn the meeting; Janice Wilson seconded it. Meeting adjourned at 4:25 p.m.

The next meeting will take place on Monday, January 9, 2023 at 3:30 p.m.

Joann Hedger,
For Kenneth Bearden, Secretary
December 12, 2022