

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, September 9, 2024 at 4:00 p.m.**

PRESENT: Members: Kenneth Bearden  
Carolyn Harris  
Maria Lanstra  
Paula Neuman  
Genevieve Simpson  
Library Director: Laura Gramlich  
Administrative Assistant: Joann Hedger

- I. The regular meeting was called to order at 4:00 p.m. by President Bearden
- II. **MINUTES** Motion to approve the minutes from the August 12, 2024 regular board meeting moved by Paula Neuman, seconded by Maria Lanstra.  
Without exception, roll attached
- III. **HEARING OF THE PUBLIC** No comments were made.
- IV. **REPORTS** Paula Neuman made a motion to accept the Director's and Staff Reports, seconded by Maria Lanstra.  
Without exception, roll attached
- V. **UNFINISHED BUSINESS**
  - A. **Renovation of the Main Library**  
Laura and Jakki met with the architects to review the first draft of the conceptual design drawings. MCD plans to meet with the Board in October to go over details, and next steps to take, as well as discussing hiring a construction manager for the project with them.
- VI. **NEW BUSINESS**
  - A. **CD Coming Due**  
For the CD coming due September 26, 2024, Paula Neuman made a motion that Laura pick whichever rate is best and choose either a 4 or 6 month CD. Maria Lanstra seconded.

**AYES: Bearden, Harris, Lanstra, Neuman, Simpson      NAYS: none**  
**Motion passed**

**B. Eric Setzke – 25 Years of Employment**

**Paula Neuman made a motion for the Board to recognize Eric's 25 years of service to the library. Maria Lanstra seconded**

**AYES: Bearden, Harris, Lanstra, Neuman, Simpson      NAYS: none**  
**Motion passed**

**VII.      BOARD MEMBER CONCERNS**

Carolyn Harris noticed that the sign with the library's hours on the back of the building needs to be updated.

**VIII.     FINANCIAL REPORTS**

**Paula Neuman made a motion to approve expenditures of \$129,912.13 representing pay roll, checks written and bank debits from August 8 – September 4, 2024. Maria Lanstra seconded.**

**AYES: Bearden, Harris, Lanstra, Neuman, Simpson      NAYS: none**  
**Motion passed**

**IX.       COMMUNICATIONS**

**City of Wyandotte – Tax Reconciliation FY 23-24**

Laura will send the city a check for the amount the library was overpaid.

**X.        ADJOURNMENT**

**Paula Neuman made a motion to adjourn the meeting, Maria Lanstra seconded. The meeting adjourned at 4:52 p.m.**

**Next meeting to take place Monday, October 14, 2024; 4:00 p.m.**

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Joann Hedger,  
For Paula Neuman, Secretary  
September 9, 2024