

Gifts and Donation Policy

Bacon Memorial District Library acknowledges the importance of gifts and donations and welcomes individuals, foundations, corporations and community groups to provide enhancements to the existing programs and services available at Bacon Memorial District Library. This support ensures that Bacon Memorial District Library remains an innovative and exceptional provider of information, lifelong learning and leisure pursuits for the citizens of Wyandotte.

GIFT ACCEPTANCE

The Bacon Memorial District Library Board is committed to the highest ethical standards of philanthropy and development and reserves the right to decline any gift that is deemed not to be in the best interest of the Library or that is beyond our resources to manage. Gifts are accepted on the condition that if a use is stipulated by the donor, it is consistent with the mission, policies and objectives of Bacon Memorial District Library. Gifts should be viewed as an addition or supplement to, not a reduction of, the operating budget of the library

WAYS OF GIVING

Financial gifts – Monetary gifts given without restriction will be utilized to purchase materials or equipment, support Library programs, or in other ways that the Board deems appropriate. Monetary gifts offered with specific restrictions, including endowment funds, require Board approval of such restrictions before such monetary gifts are accepted by the Board

Tribute or memorial gifts – these gifts allow you to honor a friend or loved one in a unique and meaningful way. By marking a special occasion with a gift to the Library you'll be recognizing the important role libraries play in people's lives. In memoriam or in remembrance gifts provide a lasting honor to someone who loved books and reading. Acknowledgment of your gift will be sent to the honoree.

Books, manuscripts, other printed materials, and non print materials – The Library is pleased to accept these materials provided they comply with Bacon Memorial District Library's Collection Development Policy. All gifts of this nature are accepted with the understanding that the Library reserves the right to add them to its collection, distribute them to other libraries, donate them, sell them, or discard them

Art and antiques – All personal property, art objects, portraits, antiques and other collectibles, if accepted, are accepted only on the condition that they may be kept, sold, given away or discarded at the discretion of the Library Board and the library Director. However, specific requests for the disposition of an item will be taken under advisement by the board, and the gift will be not be accessioned if the request is not deemed to be suitable to the goals and objectives of the library.

Gifts of real estate, securities, willed donations, bequests or endowments may be accepted and will be utilized at the discretion of the Board of Trustees.

Recognition of Gifts

A letter recognizing gifts to Bacon Memorial District Library is available upon request. The Library will not appraise or estimate the value of gift donations. The responsibility for such assessment lies with the donor. Library bookplates will be placed in any library materials purchased with gift funds, format permitting. Programs and services made possible by gift funds will include recognition of such benefactors in their supporting literature. Recognition of gifts may be made through the library's newsletter, and major donations may also be announced in the local newspaper with donor's approval.

Disposal of Gifts

The library reserves the right at all times to dispose of any gift without notification to the donor, if in the judgment of the staff, such item no longer serves the purposes of the library.