

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, March 9, 2026 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Paula Neuman
Genevieve Simpson
Natalie Zasadny
Library Director: Laura Gramlich
Excused: Joann Hedger

- I. **The regular meeting was called to order at 4:00 p.m. by President Neuman.**
- II. **MINUTES Motion to approve the minutes from the February 9, 2026 regular board meeting moved by Carolyn Harris, supported by Genevieve Simpson. Without exception, roll attached**
- III. **HEARING OF THE PUBLIC No comments were made.**
- IV. **REPORTS Carolyn Harris made a motion to accept the Director's and staff reports, supported by Genevieve Simpson. Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
 - A. **Renovation of the Main Library** Patron comments about the renovation since the soft opening last week have been overwhelmingly positive. The new circulation desk, computer desks, and cabinets for the new staff workroom are all supposed to arrive and be installed by the end of this month. The new shelving and end panels will likely be arriving in April.
- VI. **NEW BUSINESS**
 - A. **Main Library Roof Repairs** There have been several small roof leaks found throughout the main library and a larger roof leak happening over the men's restroom. Shaw had Molnar Roofing out to look at the flat roof and they are recommending repairs be made to the entire roof. **Carolyn Harris made a motion to accept Molnar Roofing's proposal for repairs to the flat roof in the amount of \$11,604.20. Genevieve Simpson seconded.**

AYES: Bearden, Harris, Neuman, Simpson, Zasadny
Motion passed

NAYS: none

B. FY 2026-27 Salaries

After discussion, it was decided that the majority of staff members, including Laura, will receive a 3% raise for next fiscal year with two staff members, Cecilia and Julia, receiving larger raises. Laura would like Emily to move into a 20 hour a week substitute librarian position starting in August, when both of the existing sub positions will be vacant.

Carolyn Harris made a motion to approve that the majority of staff members receive a 3% raise starting July 1st, with larger raises for Cecilia and Julia, and the 20 hour a week substitute librarian position that will start in August. Genevieve Simpson seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny
Motion passed

NAYS: none

C. Annual Report FY 2024-25

The annual report for last fiscal year was presented to the Board. Copies of the report will be sent to the Mayor and Superintendent.

D. CD Coming Due With there still being construction expenses to be paid, it was decided to cash out the CD coming due this month. **Carolyn Harris made a motion to approve cashing out the CD with Huntington Bank that is coming due on March 31st. Genevieve Simpson seconded.**

AYES: Bearden, Harris, Neuman, Simpson, Zasadny
Motion passed

NAYS: none

VII. BOARD MEMBER CONCERNS None

VIII. FINANCIAL REPORTS Carolyn Harris made a motion to approve expenditures of \$97,001.64 representing pay roll, checks written and bank debits from February 5 – March 4, 2026. Genevieve Simpson seconded.

AYES: Bearden, Harris, Neuman, Simpson, Zasadny

NAYS: none

Motion passed

IX. COMMUNICATIONS

X. ADJOURNMENT

Carolyn Harris made a motion to adjourn the meeting, Genevieve Simpson seconded. Meeting adjourned at 4:30 p.m.

Next meeting to take place Monday, April 13, 2026; 4:00 p.m.

Laura Gramlich,
For Genevieve Simpson, Secretary
March 9, 2026

DRAFT