

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, March 11, 2024 @ 3:30 p.m.**

PRESENT:               Members:    Kenneth Bearden  
  Carolyn Harris  
  Paula Neuman  
  Genevieve Simpson  
                                  Library Director:    Laura Gramlich  
                                  Administrative Assistant:   Joann Hedger  
  Excused:      Maria Lanstra

- I.    **The regular meeting was called to order at 3:30 pm by President Bearden**
  
- II.   **MINUTES** Motion to approve the minutes from the February 12, 2024 regular board meeting moved by Genevieve Simpson, seconded by Carolyn Harris.  
      **Without exception, roll attached**
  
- III. **HEARING OF THE PUBLIC** Curtis Hunt, the new Makerspace and Programming Librarian attended to meet the Board members. The Board are excited to welcome him to our staff!
  
- IV. **REPORTS** Genevieve Simpson made a motion to accept the Director's & Staff Reports, Carolyn Harris seconded.  
      **Without exception, roll attached**
  
- V.   **UNFINISHED BUSINESS**
  - A. Renovation of the Main Library** There will be another renovation committee meeting this month, date to be determined.
  - B. Director's Evaluation** The Board was given a signed copy of the evaluation and discussed some of the comments made in the evaluation with Laura.
  
- VI. **NEW BUSINESS**

**A. FY 2024-25 Salaries** Genevieve Simpson made a motion to approve \$77,000.00 as the amount for the Director's salary in FY 24-25; Carolyn Harris seconded.

**AYES:** Bearden, Harris, Neuman, Simpson **NAYS:** NONE **Motion passed**

Laura presented the proposed wage increases for staff. She will bring a proposal to the next Board meeting of what she plans for two library assistants in lieu of a wage increase.

**Genevieve Simpson made a motion to accept the proposed wages for staff; Carolyn Harris seconded.**

**AYES:** Bearden, Harris, Neuman, Simpson **NAYS:** NONE **Motion passed**

**B. Lawn Maintenance Quote** Genevieve Simpson made a motion to approve the lawn maintenance quote from McGregor's Landscaping in the amount of \$4,081.00; Carolyn Harris seconded.

**AYES:** Bearden, Harris, Neuman, Simpson **NAYS:** NONE **Motion passed**

**C. Meeting Times** Genevieve Simpson made a motion to set the time for all future Board meetings at 4:00 p.m.; Carolyn Harris seconded.

**Without exception, roll attached.**

**VII. BOARD MEMBER CONCERNS** None

**VIII. FINANCIAL REPORTS**

Genevieve Simpson made a motion to approve expenditures of \$81,658.19 representing pay roll, checks written and bank debits from February 8, 2024-March 6, 2024. Carolyn Harris seconded.

**AYES:** Bearden, Harris, Neuman, Simpson **NAYS:** none **Motion passed**

**IX. COMMUNICATIONS** None

**X. ADJOURNMENT**

Genevieve Simpson made a motion to adjourn the meeting, Carolyn Harris seconded. Meeting adjourned at 4:10 p.m.

**Next meeting to take place Monday, April 8, 2024; 4:00 p.m.**

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Joann Hedger,  
For Paula Neuman, Secretary  
March 11, 2024