



**Board of Trustees**  
Kenneth A. Bearden  
Carolyn A. Harris  
Maria L. Lanstra  
Paula E. Neuman  
Genevieve L. Simpson  
**Library Director**  
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, August 12, 2024 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden  
Carolyn Harris  
Paula Neuman  
Genevieve Simpson  
Excused: Maria Lanstra  
Library Director: Laura Gramlich  
Administrative Assistant: Joann Hedger

- I. **The regular meeting was called to order at 4:00 p.m. by President Bearden**
- II. **MINUTES Motion to approve the minutes from the July 8, 2024 regular board meeting moved by Carolyn Harris, seconded by Paula Neuman.**  
**Without exception, roll attached**
- III. **HEARING OF THE PUBLIC No comments were made.**
- IV. **REPORTS Carolyn Harris made a motion to accept the Director's and Staff Reports, seconded by Genevieve Simpson.**  
**Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
  - A. **Renovation of the Main Library** Laura and Jakki met with the architects, and will be meeting with them again in the coming weeks to review the first draft of the conceptual design drawings.
  - B. **Personnel Policy 4.2 Holidays** It was decided to table this topic for discussion until next year when budget talks begin for the 2025-26 fiscal year.

VI. **NEW BUSINESS**

A. **BMDL Policy 2.1.1 – Circulation Procedures**

The section of this policy addressing mobile hotspots was updated and expanded. **Carolyn Harris made a motion to approve the suggested revisions, Paula Neuman seconded.**  
**Without exception, roll attached**

VII. **BOARD MEMBER CONCERNS** None

VIII. **FINANCIAL REPORTS**

**Carolyn Harris made a motion to approve expenditures of \$95,586.41 representing pay roll, checks written and bank debits from July 4-August 7, 2024. Paula Neuman seconded.**

**AYES: Bearden, Harris, Neuman, Simpson      NAYS: none**

**Motion passed**

IX. **COMMUNICATIONS** None

X. **ADJOURNMENT**

**Carolyn Harris made a motion to adjourn the meeting, Paula Neuman seconded.**

**Meeting adjourned at 4:30 p.m.**

**Next meeting to take place Monday, September 9, 2024; 4:00 p.m.**

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Joann Hedger,  
For Paula Neuman, Secretary  
August 12, 2024