

A special meeting of the Board of Trustees of the Bacon Memorial District Library was held remotely via Zoom on **Tuesday October 27, 2020 @ 3:30 p.m.**

PRESENT: Members: John Engfehr
Carolyn Harris
James Kresin
Maria Lanstra
Janice Wilson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger

I. The special meeting was called to order at 3:30 pm by President Wilson.

II. LIBRARY RE-OPENING PLAN

Laura discussed her plans for re-opening the library to the public by appointment only. Patrons could come into the library three days a week for ½ hour browsing only appointments. She stated that there will be a need for a security guard. The security guard company will need the contract signed and returned, and they would then try to have someone in place within 7 business days. The library would continue to offer curbside service as well. Laura also stated that due to the colder weather approaching, there will be a waiting area set aside for those who require faxing service.

John Engfehr stated it looked like a great plan, and he appreciates all the work that went in to making said plan. Carolyn Harris agreed with that, stating it looked like a great plan and she too appreciates all the work that went into it. She feels, however, that this is not a good time to open due to the rising number of Covid cases, and the number of cases in the hospitals. The library should continue with the curbside/walk up services we provide, and hold off on moving to our next phase. Maria Lanstra agreed, and made reference to a school board letter stating that the rising number of cases are concerning. Janice Wilson and James Kresin also both agreed. John Engfehr said he would be the dissenting vote. Laura was told to keep this topic on the agenda, and it will be re-addressed at the November board meeting.

Carolyn Harris made a motion to approve tabling moving to the next re-opening phase to the next board meeting. Maria Lanstra seconded it.

AYES: Harris, Kresin, Lanstra, Wilson
Motion passed.

NAYS: Engfehr

III. COVID-19 PREPAREDNESS AND RESPONSE PLAN

Laura presented the plan with some minor changes that were needed to update it. **Carolyn Harris made a motion to approve the presented changes. John Engfehr seconded it.**

AYES: Engfehr, Harris, Kresin, Lanstra, Wilson
Motion passed unanimously.

NAYS: none

IV. HEARING OF THE PUBLIC

Jeannine Ayers, who helps to run Bag Ladies with a Cause, said that she feels the library should not allow the public back in at this time. She shared that the planners have effectively done curbside pick-up for their members to come pick up supplies to make mats. She feels that continuing curbside services would be the best plan right now, and that if we were to allow people back in, even just by appointment only, and then have to close again, it would be confusing to people/have a negative impact.

V. ADJOURNMENT

Motion for adjournment made by Carolyn Harris, seconded by Maria Lanstra.
The meeting adjourned at 4:29 p.m.

The next regular meeting will take place on Monday, November 9, 2020 at 3:30PM.

Joann Hedger
for John Engfehr, Secretary
October 27, 2020