

## Library Use

Bacon Memorial District Library is open to all people for library purposes. Anyone may use the materials in the library building or receive answers to reference questions in person or by telephone or e-mail.

To check out materials, a person must possess a valid library card from:

- 1) Bacon Library, or
- 2) a Library Network library with which Bacon has a reciprocal borrowing agreement, or
- 3) a valid MI Library Card (which is the predecessor of the MichiCard program) issued by his/her home library.

To obtain a Bacon Library card, a patron must:

- 1) have proof of residency in Wyandotte, and
- 2) be at least four years of age, and
- 3) have a parent or guardian's signature if under seventh grade.

Cards are issued for three years. Proof of residency and payment of any charges are required to renew a library card. Borrowing privileges will be suspended if a patron owes more than \$30.00 in fines or lost book charges to any TLN library or combination of libraries.

Special Use Privileges:

1. Vacation Loans -- Are available for up to 6 weeks.
2. Classroom Loans -- Teachers in any Wyandotte public or parochial school may apply for "Classroom Loan" cards which entitle them to charge out up to 30 items for 4 weeks (except the loan period for videos is ten days). Teachers can't use classroom loan cards to interloan materials from other libraries. No fines or charges for lost books will be assessed on classroom loans, but a teacher who has excessive losses will lose this privilege. Eligibility to obtain classroom loans and the composition of each loan is determined by the Youth Librarian.
3. Non-TLN area students in Wyandotte schools - A student who attends school in Wyandotte but lives in a city which does not have reciprocal borrowing privileges (Dearborn, Detroit, or Monroe County) may be issued a temporary Bacon Library card for the school year which is valid in Wyandotte only.
4. Wyandotte businesses - Owners of businesses or Directors of agencies in Wyandotte may receive regular Bacon Library cards if they reside outside the TLN area. A business owner may also request a card in the name of the business to be used by non-resident

employees if the owner assumes responsibility for fines or other charges. This card is valid in Wyandotte only.

5. Anyone who is not otherwise eligible to check out materials from Bacon Memorial District Library may purchase a non-resident card for \$100 per family annually.