



Board of Trustees

Kenneth A. Bearden
Carolyn A. Harris
Maria L. Lanstra
Paula E. Neuman
Janice C. Wilson

Library Director

Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, July 11, 2022 @ 3:30 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Maria Lanstra
Paula Neuman
Janice Wilson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger
Guest: Ron Exner

I. The regular meeting was called to order at 3:30 pm by President Lanstra.

II. **MINUTES**

Motion to approve the minutes from the June 13, 2022 regular board meeting.
Moved by Kenneth Bearden, second by Maria Lanstra
Without exception, roll attached

III. **HEARING OF THE PUBLIC**

Valerie Grant, a Wyandotte resident, is an architect who is interested in being involved with the renovations of the main library in some capacity. She will provide Laura with her contact information.

IV. **REPORTS**

No questions or comments

Kenneth Bearden made a motion to accept the director's & staff reports,
Maria Lanstra seconded the motion.
Without exception, roll attached

V. **UNFINISHED BUSINESS**

A. **Front Porch Repair & Staff Entrance** Brian was not in attendance. There is currently tile work being done on the front porch.

- B. **Elevator Floor Replacement** Laura has spoken with someone at Schindler, and they have agreed to replace the floor. They are supposed to send her a price and pictures of the replacement flooring.
- C. **Renovation of Main Library** The Board enjoyed reading the survey comments, and would like to see the survey continue throughout the rest of the summer.

VI. NEW BUSINESS

- A. **June Power Surge** Ron Exner, from Temperature Control, attended the meeting and explained the damage the last power surge caused to the geothermal system. Laura will contact Douglas Electric to get a quote for surge protectors for the library's geothermal equipment.
Kenneth Bearden made a motion to approve proposal amount of \$16,045.00 to repair all the equipment that was damaged. Maria Lanstra seconded it.
AYES: Bearden, Harris, Lanstra, Neuman, Wilson NAYS: none
Motion passed

- B. **Election of officers** Maria Lanstra - President; Janice Wilson - Vice President; Carolyn Harris – Treasurer; Kenneth Bearden – Secretary.
Kenneth Bearden made a motion to approve election of these officers; Maria Lanstra seconded it.
AYES: Bearden, Harris, Lanstra, Neuman, Wilson NAYS: none
Motion passed

- C. **Resolution on Investment Officer-** Kenneth Bearden made a motion to appoint Treasurer, Carolyn Harris, as Investment Officer for Fiscal Year 2022-23, to continue to maintain current funds in a checking account at JP Morgan Chase, to continue to invest surplus funds in excess of those needed for operations in Certificates of Deposit with the goal of earning as much interest as possible, and to authorize any two of the following to sign checks : Kenneth Bearden, Carolyn Harris, Maria Lanstra, Janice Wilson, and Laura Gramlich.
Maria Lanstra seconded it.
AYES: Bearden, Harris, Lanstra, Neuman, Wilson NAYS: none
Motion passed

- D. **Board Meeting Dates FY 2022-2023**

- E. **Holiday Schedule FY 2022-2023**

- F. **Goals for FY 2022-2023**
Kenneth Bearden made a motion to approve the goals for FY 2022- 2023, Maria Lanstra seconded it. Without exception, roll attached.

VII. BOARD MEMBER CONCERNS

Janice Wilson thanked Joann for the active shooter handout. The Board suggested having an In-Service on active shooter training as well.

VIII. FINANCIAL REPORTS

Kenneth Bearden made a motion to approve expenditures of \$55,592.78 representing pay roll, checks written and bank debits from June 9-July 6, 2022.

Maria Lanstra seconded it.

AYES: Bearden, Harris, Lanstra, Neuman, Wilson NAYS: none

Motion passed

IX. COMMUNICATIONS

A. Thank You card from Jim Kresin

B. MML Worker's Comp. Fund Ballot

Kenneth Bearden made a motion to vote for Lee Kilbourn, Maria Lanstra seconded. Without exception, roll attached.

C. City of Wyandotte- Notice of Public Hearing

There will be a planning commission meeting Thursday, July 21, 2022 to review the plan for the vacant land across from the library. The owners are proposing to construct six condominium units instead of a medical office building.

X. ADJOURNMENT

Kenneth Bearden made a motion to adjourn the meeting; Maria Lanstra seconded it. Meeting adjourned at 4:39 p.m.

The next meeting will take place on Monday, August 8, 2022 at 3:30 p.m.

Joann Hedger,
For Kenneth Bearden, Secretary
July 11, 2022