



**Board of Trustees**  
Kenneth A. Bearden  
Carolyn A. Harris  
Maria L. Lanstra  
Paula E. Neuman  
Genevieve L. Simpson  
**Library Director**  
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, May 13, 2024 @ 4:00 p.m.**

**PRESENT: Members:** Kenneth Bearden  
Carolyn Harris  
Maria Lanstra  
Paula Neuman  
Genevieve Simpson  
**Library Director:** Laura Gramlich  
**Administrative Assistant:** Joann Hedger  
**Guests:** Dianne Schurg  
Steve Schneeman

- I. **The regular meeting was called to order at 4:00 pm by President Bearden**
- II. **MINUTES Motion to approve the minutes from the April 8, 2024 regular board meeting moved by Paula Neuman, seconded by Maria Lanstra.**  
**Without exception, roll attached**
- III. **HEARING OF THE PUBLIC No comments were made.**
- IV. **REPORTS Paula Neuman made a motion to accept the Director's & Staff Reports, Maria Lanstra seconded.**  
**Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
  - A. **Renovation of the Main Library** Steve Schneeman and Dianne Schurg from MCD Architects presented two different plans for renovating the library.
  - B. **Budget FY 2024-25**  
No additional comments were made or changes were requested on the budget.
- VI. **NEW BUSINESS**

- A. **Budget Hearing – June 10, 2024 @ 4 p.m.**
- B. **National Volunteer Week** Laura thanked all the Board members for volunteering their time throughout the year.
- C. **CD's Coming Due** After discussion, **Paula Neuman made a motion to approve renewing the \$200,000.00 CD for 4 months and the \$400,000.00 CD for 9 months at Huntington Bank. Maria Lanstra seconded.**  
**AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none**  
**Motion passed**
- D. **Closing Early – June 7th Family Fun Night** Laura requested that the library close at 4 p.m. on Friday, June 7th to prepare for Family Fun Night that evening.  
**Paula Neuman made a motion to close the library at 4 p.m. on June 7, 2024, Maria Lanstra seconded. Without exception, roll attached**

VII. **BOARD MEMBER CONCERNS** Carolyn Harris mentioned that the minimum salary required to qualify for exemptions to overtime requirements is set to increase on July 1<sup>st</sup>.

VIII. **FINANCIAL REPORTS**

**Paula Neuman made a motion to approve expenditures of \$81,039.90 representing pay roll, checks written and bank debits from April 4- May 8, 2024, Maria Lanstra seconded.**

**AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none**  
**Motion passed**

IX. **COMMUNICATIONS** None

X. **ADJOURNMENT**

**Paula Neuman made a motion to adjourn the meeting, Maria Lanstra seconded. Meeting adjourned at 5:35 p.m.**

**Next meeting to take place on Monday, June 10, 2024 at 4:00 p.m.**

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Joann Hedger,  
For Paula Neuman, Secretary  
May 13, 2024