



Board of Trustees
Kenneth A. Bearden
Carolyn A. Harris
Maria L. Lanstra
Paula E. Neuman
Genevieve L. Simpson
Library Director
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, February 12, 2024 @ 3:30 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Maria Lanstra
Paula Neuman
Genevieve Simpson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger

- I. **The regular meeting was called to order at 3:30 pm by President Bearden**
- II. **MINUTES Motion to approve the minutes from the January 8, 2024 regular board meeting moved by Maria Lanstra, seconded by Genevieve Simpson.
Without exception, roll attached**
- III. **HEARING OF THE PUBLIC There were no comments made by the public.**
- IV. **REPORTS Maria Lanstra made a motion to accept the Director's & Staff Reports, Genevieve Simpson seconded.
Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
 - A. **Renovation of the Main Library** MCD is transcribing the minutes from the renovation committee meeting and will be categorizing the comments that were made. They would then like to have another meeting towards the end of February/ beginning of March.
 - B. **Basement Windows** The job has been completed and looks wonderful. Board members will go down after the meeting to check them out.
 - C. **Director's Evaluation** The Board will go into closed session after this meeting is adjourned to go over Laura's evaluation.
- VI. **NEW BUSINESS**

A. Programming and Makerspace Librarian This position has been offered to Curtis Hunt and his first day is tomorrow.

Maria Lanstra made a motion to approve hiring Curtis Hunt, Genevieve Simpson seconded

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

B. Annual Report FY 2022-23 Laura presented the annual report for FY 2022-23 to the Board.

C. Carpet Cleaning Laura asked that the library be closed on Wednesday, April 10 for carpet cleaning to be done by Mighty Clean.

Maria Lanstra made a motion to close the library Wednesday, April 10, 2024 for carpet cleaning, Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

VII. BOARD MEMBER CONCERNS Paula Neuman shared her experience at another library that is also renovating. She wanted to let everyone know that she is very happy that our library is so friendly and nice to all. She feels that the staff here does a good job of making patrons feel welcome.

VIII. FINANCIAL REPORTS

Maria Lanstra made a motion to approve expenditures of \$131,391.47 representing pay roll, checks written and bank debits from January 4 – February 7, 2024, Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

IX. COMMUNICATIONS None

X. ADJOURNMENT

Maria Lanstra made a motion to adjourn the meeting and to move into closed session, Genevieve Simpson seconded.

Meeting adjourned at 3:53 p.m.

Next meeting to take place Monday, March 11, 2024; 3:30 p.m.

Joann Hedger,
For Paula Neuman, Secretary
February 12, 2024